



SAFETY RULES to be followed on premises of MARK IV Engine Systems



MARK IV is committed to controlling the risks to health and safety associated with its activities.

It is therefore necessary and compulsory for outside personnel coming to visit one or several of our sites **to be aware of and to follow** the following safety guidelines:

General safety guidelines

• Parking and respect for residents

When you arrive on the site, park your vehicle in the visitors' car park provided.



Drive slowly, avoid sounding your horn or shouting in the car park.



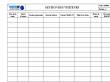
• No smoking

In strict compliance with the law and to avoid any risk of fire, smoking is strictly forbidden on the premises. Signposted smoking areas are available for smokers.



• Signing in on site

Go to the reception area in order to sign in using the visitor's book provided and obtain a badge that will be allocated to you by the receptionist. At the end of your visit, return the badge to reception and record your departure in the visitors' book.



If you have to spend several days on the site, you must sign in every day when you arrive and sign out when you leave using this visitors' book for safety reasons and in the event of fire.

On the Fraize and Orbev sites: Take a card containing the general environmental and safety rules. Read the rules and follow them.



On the Châteauroux site: at reception, watch the safety/environment video. Your host will fill in your badge, which will be valid for one year.

• Instructions in the event of fire

If there is a fire alarm, evacuate the premises following the evacuation guide as far as the assembly point. The evacuation guide will carry out a roll call using the visitors' book filled in when you arrived on site.



Pay attention and indicate your presence if your name is not called out.

• Instructions in the event of an accident




In the event of an accident, do not intervene but quickly alert your host, who will contact a Work First Aider who will assist. The list of Work First Aiders is displayed in the factories.



Special safety instructions applicable to our factories

• Protective equipment

If you have to move around in our factories, here is the protective equipment to be worn:

- Safety shoes, 
- Ear defenders in factories with high noise levels, 
- Safety glasses in factories with risks of flying objects. 

Safety shoe covers, ear plugs and safety glasses are available if required, at reception or from your host.

• Traffic rules

In the factories, machinery and pedestrians co-exist. Machines have priority.



When you are moving about, use the pedestrian walkways (marked on the ground), be vigilant and keep your distance from moving machinery or machines lifting loads.

• Hazard pictograms

Here are the different symbols that you might meet on our sites:



If in doubt, don't hesitate to ask your host.

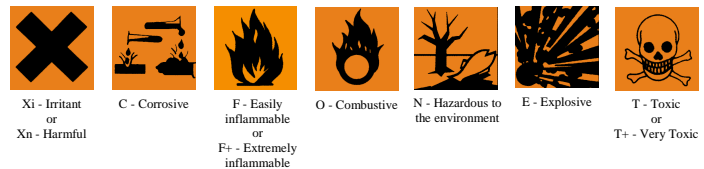
In the event that you are involved in working on one of our sites, the removal of waste generated by the work is your responsibility.

• Chemical products and raw materials

If you introduce chemical products (paints, glues, aerosol cans, degreasers, etc.) or new raw materials onto one of our sites, they must be identified with the name and appropriate hazard warning symbol(s).

You must provide us with the material safety data sheet (MSDS) for each product and raw material introduced on the site.

Here are the different symbols that may be displayed on the products:



You are prohibited from pouring products into the drains or on the ground outside the factory.

• Leak of a polluting product

- For a small leak:

When a product leaks or is accidentally knocked over, soak up the spilt product using rags and clean the area as well as possible. Warn the person acting as your host on site of this incident.



- For a large leak:

Quickly alert the person acting as your host on site in order that they may call trained personnel to intervene and control this type of incident. These people will soak up the spilt product using liquid vacuum cleaners or emergency kits and will clean the area.



ENVIRONMENTAL RULES to be followed on premises of MARK IV Engine Systems

MARK IV is committed to protecting the environment by controlling the environmental impact associated with its activities.

It is therefore necessary and compulsory for outside personnel coming to visit one or several of our sites **to be aware of and to follow** the following environmental guidelines:

• Sorting of waste

Labelled dustbins are available in the various factories. All waste generated by MARK IV activities is sorted and removed and then treated by approved service providers, in accordance with legislation.

It is therefore compulsory to follow this sorting procedure.

